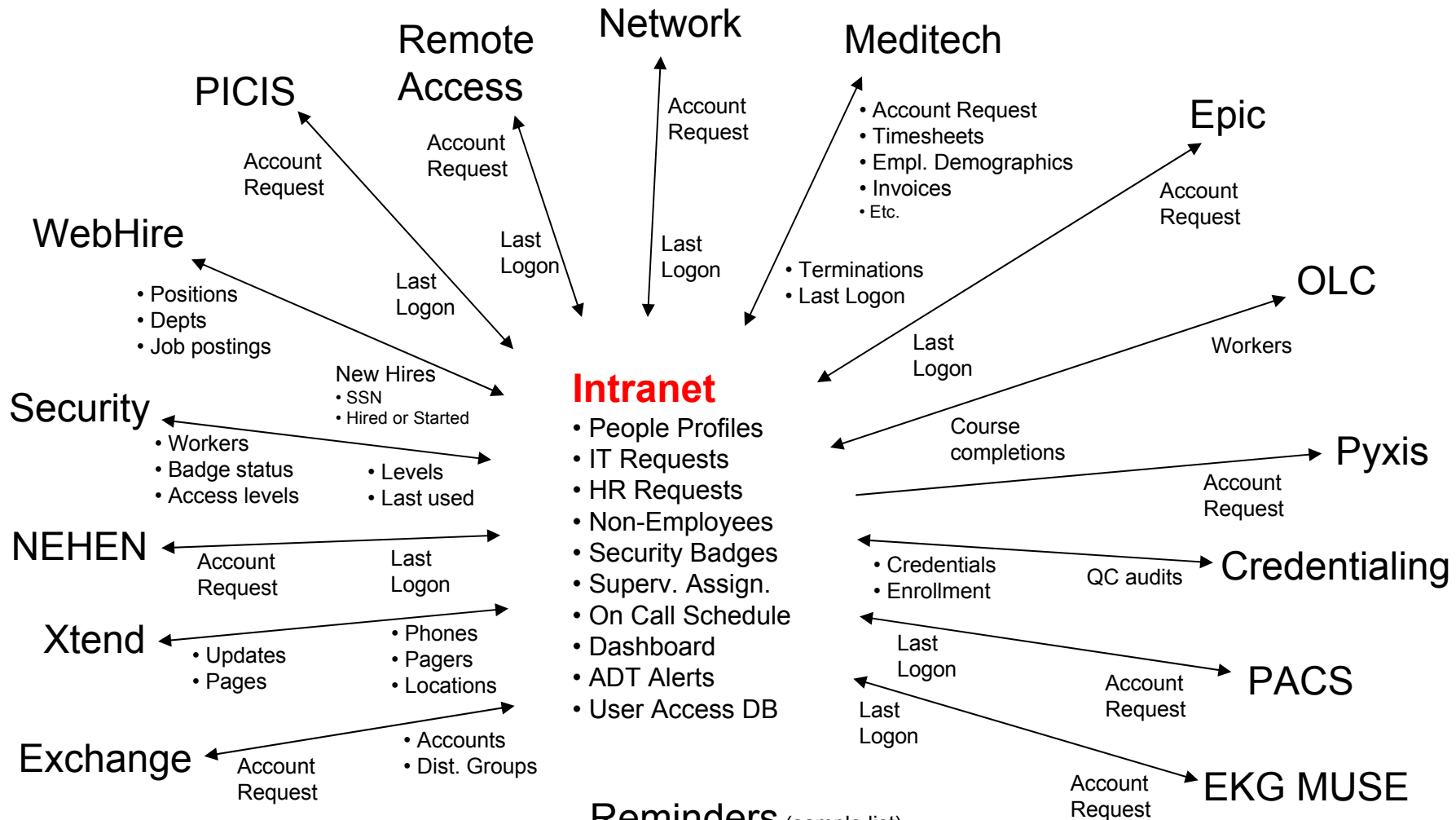


Network



Daily Processes

- 90-day inactivity cancellations
 - per account
 - network goes last
- Employee terminations
- Non-employee expirations

Reminders (sample list)

- Daily – supervisory assignments
- Daily – HIPAA training
- Weekly – Policy updates
- Monthly – Inactive accounts
- Monthly – Expiring non-employee positions
- Monthly – Intranet document expirations
- Monthly – Expiring policies
- Data Portal alerts